

2025 William J. Devine Golf Course at Franklin Park Function Room

1 Circuit Drive Dorchester, MA 02121
cityofbostongolf.com
Fax: (617) 287-8313

For All Booking Inquiries:

Golf Pro Shop: 617-265-4084

Contact: lisandra.hernandez@boston.gov

Evening Functions: 5:00 P.M. – 10:00 P.M.

For all evening functions you must have
A minimum of 30 guests.

The on-site vendor must cater all of your food and beverage needs.

There is absolutely no outside food or beverages allowed on the property during your evening event.

For a list of menu options and pricing please contact:
Patrick Verdieu at 617-968-2112 or email him at
Patrickverdieu@gmail.com

Date of Event _____ Type of Event _____ # People attending: _____

Evening Function Hours requested: _____

Contact Person _____ Phone Number _____

Email Address _____

Policies and Fees

- **The fee to rent the room is \$500 for 4 hours and \$100 for each additional hour.** Your date will be held open for 7 days after the contract is received. Failure to pay the room rental will result in the loss of your date. If you pay by check your date will be confirmed only when your check has been cashed. Please make room rental checks payable to:
The Funds for Parks & Rec./ Franklin Park.
- **Room fee is non-refundable. Date can not be changed unless a 30 day notice is given**
- The Clubhouse Function Room has a capacity of 100-seated guests. Events can start as early as 7am and end as late as 10pm. Live bands are not permitted; however, the use of a DJ is accepted with the Fund's approval.
- **NO BALLOONS (with or without weights), confetti, rice or decorations on the walls these are **NOT** permitted. The clubhouse manager must clear any decorations. You will be assessed a \$200.00 fee if balloons are not removed.**
- Set up before event, break down and general clean up of the room is the event coordinator's responsibility. Trash must be placed in trash receptacles and all tables must be cleared of debris. You must be out of the room when your time is due.

Signature _____ Date _____

Steps to book a function:

1. Contact Patrick Verdieu at 617-968-2112 or email him at Patrick.verdieu@gmail.com and discuss menu and your food and beverage budget. If you are comfortable with your options a function room contract is required to book the hall.
2. The function room is only reserved with a payment of \$500. Function room contracts are not accepted without payment. Do not fax the form it will not be processed. Do not drop off a contract without a payment it will not be processed. If a credit card is used to book the function there is a 3% transaction fee. Please visit the golf shop to make your payment.
3. The hall is booked on a first come first served basis and dates are only secured with the function room rental agreement and payment. Please visit the golf shop or call 617-265-4084 and check for availability. Once payment is provided and the contract is completed a receipt will be given and that secures the date for your event.